# ATTACHMENT 6, PAST PERFORMANCE AND REFERENCE CHECK CONSENT FORM

**Past Performance**

Document and summarize your proven track record of successfully implementing similar activities. Using the **table format provided below**, please list three or more relevant consultancies you have implemented within the past 3 years, a brief description of how each is relevant to this RFP, and the contact details for each previous client. You may also include recommendation/appreciation letters and certificates as attachments.

Offerors with past performance with similar scopes, in the same geographic area and/or of similar scale to the activity described in this RFP will be given weight in the selection process. Please note that offerors cannot be evaluated on information that they do not provide. For example, if an Offeror has current/past performance working with Creative, they cannot be positively evaluated on this experience unless it is provided in the Offeror’s proposal.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| # | **(a)****Activity Title** | **(b)****Location(s) of activity** | **(c)****Synopsis of the activity and its relevance to this RFP** | **(d)****Performanc e period (**date, duration and if completed on schedule**)** | **(e)****Amount for the activity** | **(f)****Name & Contact Info**(E-mail **and** phone) of client |
| *1* |  |  |  |  |  |  |
| *2* |  |  |  |  |  |  |
| *3* |  |  |  |  |  |  |

# Reference Check Consent

Printed name

Signature Date

# Specific reference instructions and requirements:

References shall include the name, email address, phone number, current place of employment, organization where the referee worked with the offeror, and dates when the referee and offeror worked together.

# Reference 1:

Name:

Email address:

Phone number:

Current place of employment:

Organization where the referee worked with the offeror: Dates when the referee and offeror worked together:

# Reference 2:

Name:

Email address:

Phone number:

Current place of employment:

Organization where the referee worked with the offeror: Dates when the referee and offeror worked together:

# Reference 3:

Name:

Email address:

Phone number:

Current place of employment:

Organization where the referee worked with the offeror: Dates when the referee and offeror worked together: